



## MEETING MINUTES - Wednesday 10th September 2025

8.00pm via Zoom

Attendees: AR  
CJ  
HS  
HD  
KS  
SH  
RV

### 1. Apologies

BL

### 2. Agree minutes of previous meeting

- N/A

### 3. Matters carried over from 2024/2025 School Year

- Friends Shed
  - Now all installed and in use. Much more space and more organised going forward
- Gazebos
  - Two now have broken legs. OW is continuing to investigate this on behalf of Friends
  - **KA** suggested investing in gazebo bags to provide an extra defence against the mice. Investigate cost of 6 new bags
  - **KS** to speak to the pest control man when he comes into school

### 4. Chair's Report - KA - Vice Chair 2024/2025 on behalf of OW

- See attached

### 5. Treasurer's Report - RV

*The opening balance of the Friends account at the beginning of the 2023-24 school year was £9270.07.*

*Our key events from this year have raised total profits of £5553.32*

*Expenditure for this financial year has totalled £9994.06 which is broken up as:*



- £7326.21 reinvested into the school
- £803.74 spent on event expenses (not a true reflection as a lot of expenses were donated by members of Friends / supporters)
- £1864.11 spent on other general expenses, including the purchase of the Friends shed.

The closing account balance for the 2024/25 year is £6334.30 plus £28.55 in petty cash.

£2309 is allocated towards the new Phonics and Reading system - £1678 from the Summer Fete, £122 from Sports Day and £509 from the Summer Social

Full breakdown in attached Treasurer's Report 2024-25

## 6. Committee Nominations & Voting

- CHAIR: **Karla Austin**
  - Nominated: Claire Johnston
  - Seconded: Amy Rowley
- TREASURER: **Rachel Voce**
  - Nominated: Rachel Voce
  - Seconded: Helen Digger
- SECRETARY: **Helen Digger**
  - Nominated: Helen Digger
  - Seconded: Rachel Voce
- TRUSTEE: **Amy Rowley**
- ACCOUNT SIGNATORY: **Karla Austin**

## 7. School Events - 2025-2026

- Christmas Services
- School Christmas Celebration
  - DWAEC - **RV to enquire of availability and prices for 19th December**

## 8. Friends Events

- Pumpkin Carving - 24th October
  - **KA to Approach Bennetts Willow Barn or Botany Bay for donations of prizes**
- Christmas Fayre - Friday 5th December
  - Suggestion to run a Book stall / swap here - check with **BL**
- Summer Fete - Saturday 27th June



- Colour Run - Friday 22nd May - **HD to look into options and KS to think about dates**
- Movie Night / Discos
- Easter Chocolate Bingo?
- Book Fair - **3rd - 10th March** World Book Day Week
- Pro Strike - give it a year off in favour of Colour Run
- Collection for Clothes - first Tuesday after the holidays - 4th November
  - **HD to find out size of small collections bin**
- Monday Morning Mile - encourage children to be active. £1 per half term to join? Need to find a solution to ensure that mud is not walked through the school.
- End of Year Cricket / Summer Social - **KA to ask OW for a date**

### 9. Classroom Donations

- Trip allocations for each year group
  - Agreed that £2000 will be allocated for trips this school year.
- Per term class allocations
  - Agreed to hold this to spend on bigger things such as educational visits and experiences.

### 10. School Wishlist

- Likely to need IT equipment - Chromebooks and moveable Chromebook storage - **KA** to audit and then we can do a targeted fundraiser for this.

### 11. Any Other Business

- Cauliflower Cards
  - **KA** to liaise with **LI. RV** to find out who they are using as need to refresh the offering and possibly more choices
  - **KA** to register with Class Fundraising.
- Fundraising Grants
  - School have this in hand with assistance from Friends as required.
- Collection Jars
  - **KA** to cost up some with the school logo on
  - **HD** to speak with her contact to find out where they get theirs from
- Pre Loved Uniform
  - **HD** to speak with **AC** about option to use PTA Events as an inventory to allow parents to self serve of what is available
  - Email address for uniform is [preloveduniform@hibleton.worcs.sch.uk](mailto:preloveduniform@hibleton.worcs.sch.uk)
- Popcorn / Sweetcone Fridays
  - Something to look into going forward. Sell on the gate to take home for family evenings



## **12. Next Meeting**

- Monday 14th October 8pm on Zoom