

# Attendance Overview



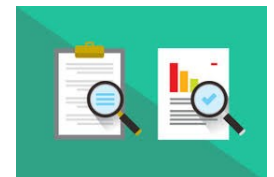
**Wave 4**  
Action Plan  
Home Visits  
Attendance Letter  
Fines



**Wave 3**  
Award Attendance Heroes  
Meet with parents if attendance is not improving  
Improvement letter / positive postcard home



**Wave 2**  
Award Attendance Trophy Weekly  
Tract persistent Absenteeism  
Attendance report to Headteacher / Governors



**Wave 1**  
Daily unregistered checks from Office to  
parents/carers  
Teachers follow up phone calls